

AUXILIUM COLLEGE OF ARTS AND SCIENCE FOR WOMEN

REGUNATHAPURAM

GUEST LECTURE ON “EFFECTIVE DOCUMENTATION & CRITERIA 1 & 2 OF RAF”

06.03.2020

ORGANIZED BY

IQAC, AUXILIUM COLLEGE (AUTONOMOUS) – VELLORE

UNDER PARAMARSH SCHEME OF UGC

IQAC of AUXILIUM COLLEGE (AUTONOMOUS) – VELLORE, which is our Mentor College, organized Guest lecturers under the “ **PARAMARSH** ” Scheme of UGC in our college (Mentee) on the three topics namely 1. Documentation 2. Solid and Liquid Waste Management 3. Entrepreneurship and Innovation. The program started with a small prayer service. **Assistant Professor Mrs. K. Sumithra** IQAC Core team member delivered the welcome address followed by the Presidential Address by the Secretary of the College **Rev. Sr. Dr. M.A. Maria Pushpam**. **Principal Rev. Sr. Dr. P. Selvarani** was present with us throughout the day.

SESSION - I

The first session was taken by **Dr. Lalith Priya M.D.**, Department of Commerce, Auxilium College (Autonomous) – Vellore, on **DOCUMENTATION**. In general, she described what is a document and what is documentation, geo-tagging of digital cameras, **QnM & QIM**, and gender equity. In her lecture, she listed out the following 7 criteria and the documents needed, for during last five years. They are as follows

CRITERIA I – CURRICULAR ASPECTS

- Certificate course.
- Diploma course.
- Internship program.
- Feedback system.

CRITERIA II – TEACHING-LEARNING EVALUATION

- The average percentage of students, students from other states and countries.
- Enrolment percentage.
- The average percentage of seats filled against reservation.
- Student's full-time ratio.
- Differently-abled students (Divyangian).
- Teachers using ICT classrooms.
- The ratio of mentor and mentee.
- Full-time teachers against the sanctioned post.

CRITERIA – III RESEARCH INNOVATION

- No workshops/ seminars were conducted at the national and international levels.
- Code of ethics in research (plagiarisms).
- Extension activities from the government.
- Outreach programs.
- MoU's undertaken.
- NSS, NCC, and YRC

CRITERIA- IV - INFRASTRUCTURE AND LEARNING RESOURCES

- Seminar hall with ICT-enabled facility.
- E-journals and E-Learning Resources
- Average annual expenditure for the purchase of books and journals.
- Student – Computer ratio with speed.

CRITERIA – V- STUDENT SUPPORT AND PROGRESSION

- Scholarship and freeship provided by the GOVT and institution.
- Capability enhancement and development schemes.
- Soft skills, career guidance, remedial coaching, etc.,
- Average placement of students outgoing students.
- Progression to higher education.
- Students qualifying in state/national/ international programmes.
- Medals towards performing in sports, cultural activities at National and International Levels.

CRITERIA- VI- GOVERNANCE LEADERSHIP AND MANAGEMENT

- Percentage of teachers provided with financial support to attend workshops/ conferences.
- Quality initiatives by IQAC for promoting quality culture.

CRITERIA VII- INSTITUTIONAL VALUES AND BEST PRACTICES

- Gender equity programme organized.
- Environmental consciousness.
- The institution offers a course on human values and professional ethics.



SESSION – II

Dr. T. Auxilia Antony, Asst. Professor, Department of Commerce, Auxilium College (Autonomous) Vellore gave a lecture on “**CREATIVITY AND ENTREPRENEURSHIP**” with her creative activity moments. She encouraged the faculties with games and puzzles. She also differentiated the term employer and entrepreneurs, creativity and innovation. She mentioned about six thinking hats to be an Entrepreneur and also four steps to follow to have entrepreneurial creativity.

She gave some ideas for personality traits developments and makes our students be entrepreneurs not to be an employee of an organization. So we promote our students with the value-added course like tailoring, embroidery typewriting, web designing, etc.,



SESSION – III

Dr. T.Anitha Asst. Professor, Department of Botany, Auxilium College (Autonomous) Vellore. Started her session with Environmental pollution animation, under the Title **SOLID AND LIQUID WASTE MANAGEMENT.**

She described what waste is and how it should be categorized. Her lecture mainly focused on **SLWM** which includes segregation, recycling, and progression.

Solid Waste Management

- Biodegradable
- Non – biodegradable
 - i. Recycling
 - ii. Non-recycling
- Safe disposal of solid waste
- Collection of solid waste with two-color bins
 - I. Bio-degradable
 - II. Non- biodegradable

- Transportation of waste with due care
- Small scale or localized solid waste disposal
- Compost pits have been practiced for recycling techniques
- Vermin composting used by various worms
- Roof and terrace gardening
- Recycling of plastics and paper
- Cow dung sale in Amazon
- Incineration

Liquid Waste Management

- Segregation and process
- Kitchen garden
 - Wastewater from the kitchen and both room
 - Soak pit

Finally, she concluded with roles and responsibilities of communities while dealing and handling the waste by

- Prevention
- Minimizing the risk
 - With
 - i. **Reuse**
 - i. **Recycle**
 - ii. **Energy Recovery**

All three sessions were informative and enriching. It was very much useful and excellent guidance for us to prepare ourselves with sufficient materials for NAAC. A vote of thanks was proposed by **Mrs. M. Julie., Asst Prof. Department of Commerce.**