



**AUXILIUM COLLEGE OF ARTS AND SCIENCE FOR WOMEN**

(Nationally Accredited with 'A' Grade by NAAC)

An ISO 9001:2015 Certified Institution

Affiliated to Bharathidasan University, Tiruchirappalli,  
Regunathapuram PO., Karambakudi TK., Pudukkottai (DT) - 622302

**DATE: 27.10.2022**

**CIRCULAR - I**

The Meeting of IQAC is proposed for 28.10.2022 at 2.30 PM in the IQAC office. All the IQAC Members are requested to attend the meeting without fail. The **agenda** for the meeting is as follows:

- Students discipline.
- Documentation.
- Preparation for Semester Practical Examination

  
27/10/22  
**IQAC Co-Ordinator**

Coordinator  
IQAC  
Auxilium College of Arts and Science for Women  
Regunathapuram, Karambakudi (Tk)  
Pudukkottai Dt - 622 302



  
27/10/22  
**Principal**

**PRINCIPAL**  
Auxilium College of Arts & Science For Women  
Regunathapuram, Karambakudi (Tk)  
Pudukkottai Dt - 622 302



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AY-2022-2023

**IQAC MINUTES OF MEETING - 1**

**VENUE: IQAC OFFICE**

**DATE: 28.10.2022**

**TIME: 3:00 P.m.**

- 1) Students wearing ID cards are to be made strict and every individual staff should check out the same.
- 2) HODs follow up with the staff whether they are wearing ID cards or Not.
- 3) Notice boards to be fixed in the classrooms, displayed items should be filed and staff in charge of the class will follow up it.
- 4) Documentation regarding staff attendance, and participation in seminars and workshops will be done department-wise, and HODs will have it.
- 5) RO facility should be extended to all the floors of the campus.
- 6) Students should be prepared well for the semester's practical examinations.

**The following members were present:**

S.NO	NAME	SIGNATURE
1.	Dr.Sr.Sebasti Jeya Pushpam (Principal)	
2.	Dr.Sr.Santiago Thersal (Co-Ordinator)	
3.	Dr.S.Padmavathi	
4.	Dr.A.Leema Rose	
5.	Dr.M.Julie	
6.	MS.R.Shanthi	
7.	Ms.K.Sivakarthika	
8.	Ms.M.Rajamani	
9.	Ms.K.Sumithra	
10.	Ms.A.Anitha Janova	
11.	Ms.R.Allirani	

28/10/22  
IQAC Co-Ordinator

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Pudukkottai Dt - 622 302



28/10/22  
Principal

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DATE: 25.11.2022

AY-2022-2023

**ACTION TAKEN REPORT**

As recommended in the meeting held on 28.10.2022, the following works were completed.

- All other specific facilities are done in all the classrooms in the college.
- RO facility extended on both sides of each floor in the campus.
- Students did their practical excellently well.

  
IQAC Co-Ordinator 25/11/22

**Coordinator**  
**IQAC**  
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Principal 25/11/22

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**CIRCULAR - II**

**DATE: 09.12.2022**

The Meeting of IQAC is proposed for 10.12.2022 at 3.00 PM in the IQAC office. All the IQAC Members are requested to attend the meeting without fail. The **agenda** for the meeting is as follows:

- ❖ Campus cleanliness
- ❖ Internal Assessment tests
- ❖ Preparation for Semester Examination.
- ❖ Media Mela
- ❖ Faculty development program on cyber security
- ❖ Certificate Course

*Theerth* 09/12/22  
IQAC Co-Ordinator

Coordinator  
IQAC  
Auxilium College of Arts and Science for Women  
Regunathapuram, Karambakudi (Tk)  
Pudukkottai Dt - 622 302



*Sr. J. Jeyaraj* 09/12/22  
Principal

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AY-2022-2023

## IQAC MINUTES OF MEETING - II

VENUE: IQAC OFFICE

DATE: 10.12.2022

TIME: 03:00 p.m.

- 1) The cleanliness of the campus is to be done by the students with the help of NSS.
- 2) The model examination is to be conducted by the subject teachers.
- 3) UPS or generator will be used for continuous power supply.
- 4) Fan facility will be done in all the classrooms of the college.
- 5) Media Week to be conducted for a week to bring awareness among the students on Social Media.
- 6) Faculty to participate in the development program on Cybercrime
- 7) Students to participate in the certificate course

The following members were present:

S.NO	NAME	SIGNATURE
2.	Dr.Sr.Sebasti Jeya Pushpam (Principal)	
2.	Dr.Sr.Santiago Theresal (Co-Ordinator)	
3.	Dr.S.Padmavathi	
4.	Dr.A.Leema Rose	
5.	Dr.M.Julie	
6.	MS.R.Shanthi	
7.	Ms.K.Sivakarthika	
8.	Ms.M.Rajamani	
9.	Ms.K.Sumithra	
10.	Ms.A.Anitha Janova	
11	Ms.R.Allirani	

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DATE: 27.01.2023

AY-2022-2023

### ACTION TAKEN REPORT

As recommended in the meeting held on 10.12.2022, the following works were completed.

- ❖ The cleanliness of the campus was done by the students with the help of NSS.
- ❖ UPS or generator can be used for continuous power supply
- ❖ Solar light facility extended to all the areas of the campus.
- ❖ Media Mela was organized for a week for all the students on the campus.
- ❖ Faculty participated in the development program on Cybercrime.
- ❖ Students were enrolled in various certificate courses organized by the college.

  
27/01/23  
IQAC Co-Ordinator

Coordinator  
IQAC  
Auxilium College of Arts and Science for Women  
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27/01/23  
Principal

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**CIRCULAR - III**

**DATE: 10.02.2023**

The Meeting of IQAC is proposed for 11.02.2023 at 3 PM in the IQAC office. All the IQAC Members are requested to attend the meeting without fail. The **agenda** for the meeting is as follows:

- Seminar, Hans-on-training, Workshop etc...
- International Women's Day Celebration
- Review meetings.
- Students' quality cell.
- SSS (students' satisfaction survey).

*Theuf - 10/02/23*  
**IQAC Co-ordinator**

Coordinator  
IQAC  
Auxilium College of Arts and Science for Women  
Regunathapuram, Karambakudi (Tk)  
Pudukkottai Dt - 622 302



*Sr. P. S. S. S.*  
**Principal** *10/02/23*

**PRINCIPAL**  
Auxilium College of Arts & Science For Women  
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AY-2022-2023

**IQAC MINUTES OF MEETING - III**

**VENUE: IQAC OFFICE**

**DATE: 11.02.2023**

**TIME: 03:00 p.m.**

- 1) Framing of research policies for promoting research culture and organization of conferences/workshops/FDP/Cultural/Parents meet/Alumni Meet etc.
- 2) International Women's Day to be celebrated.
- 3) Review meetings on department activities with the secretary and principal to be organized to evaluate the performance of the departments.
- 4) Student satisfaction survey to be carried out.

**The following members were present:**

S.NO	NAME	SIGNATURE
3.	Dr.Sr.Sebasti Jeya Pushpam (Principal)	
2.	Dr.Sr.Santiago Theresal (Co-Ordinator)	
3.	Dr.S.Padmavathi	
4.	Dr.A.Leema Rose	
5.	Dr.M.Julie	
6.	MS.R.Shanthi	
7.	Ms.K.Sivakarthika	
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10.	Ms.A.Anitha Janova	
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Principal 11/02/23

Principal  
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**DATE: 24.03.2023**

**AY-2022-2023**

**ACTION TAKEN REPORT**

As recommended in the meeting held on 11.02.2023 the following works were completed.

- ❖ Webinars, Workshops, Hans- on Training were conducted.
- ❖ International Women's Day was celebrated to recognize women's empowerment in various fields.
- ❖ The principal organized review meetings on department and common programs.
- ❖ A student satisfaction survey was done and feedback was received.

*Theruf* 24/03/23  
IQAC Co-Ordinator

Coordinator  
IQAC  
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*S. P. ...* 24/03/23  
Principal

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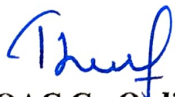
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DATE: 11.04.2023

**CIRCULAR - IV**

The Meeting of IQAC is proposed for 12.04.2023 at 3 P.M in the IQAC office. All the IQAC Members are requested to attend the meeting without fail. The **agenda** for the meeting is as follows:

- ❖ Promoting staff enrollment for Ph.D.
- ❖ Group photo to be taken and given to the final year students (soft copy)
- ❖ Industrial visit
- ❖ Discussion on results
- ❖ Associations and clubs

  
-11/04/23  
IQAC Co-Ordinator

Coordinator  
IQAC  
Auxilium College of Arts and Science for Women  
Regunathapuram, Karambakudi (Tk)  
Pudukkottai Dt - 622 302



  
11/04/23  
Principal

**PRINCIPAL**  
Auxilium College of Arts & Science For Women  
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AY-2022 -2023

IQAC MINUTES OF MEETING - 4

VENUE: IQAC OFFICE

DATE: 12.04.2023

TIME: 03:00 p.m.

- 1) Planning for completing Ph.D. enrollment of faculty members.
- 2) The group photo is given to the final-year students as a soft copy.
- 3) Previous academic year results and discussion.
- 4) Industrial visits are to be done at the convenience of the departments.

The following members were present:

S.NO	NAME	SIGNATURE
4.	Dr.Sr.Sebasti Jeya Pushpam (Principal)	
2.	Dr.Sr.Santiago Theresal (Co-Ordinator)	
3.	Dr.S.Padmavathi	
4.	Dr.A.Leema Rose	
5.	Dr.M.Julie	
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9.	Ms.K.Sumithra	
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12/04/23  
IQAC Co-Ordinator

Coordinator  
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12/04/23  
Principal

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DATE: 27.06.2023

AY-2022-2023

**ACTION TAKEN REPORT**

As recommended in the meeting held on 12.04.2023 the following works were completed.

- Management encourages the staff members to register for their PhD and after that many of the faculty members were registered for PhD.
- Group photos were given to the students as soft copies.
- Previous University results were discussed and motivated the students to do their exams well during this semester
- Industrial visits were done by various departments, visiting many historical places and industry.

*Theruf* -27/06/23  
IQAC Co-Ordinator

Coordinator  
IQAC  
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*Sr. J. Raju*  
Principal 27/06/23

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